The Birkbeck Centre for Nineteenth-Century Studies

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# Postgraduate Editorial Intern in Academic Publishing Online

The Birkbeck Centre for Nineteenth-Century Studies invites applications from postgraduate research students in English, History, and Art History for an Internship in Academic Publishing Online to manage our web journal:

**19**

##  Interdisciplinary Studies

**in the Long Nineteenth Century**

**(www.19.bbk.ac.uk)**

**The Journal**

Launched on 1 October 2005, **19** is an electronic publishing initiative designed to publicize and disseminate the research activities carried out by Birkbeck’s Centre for Nineteenth-Century Studies, and to provide practical research and professional development opportunities for the many postgraduate students undertaking research degrees in nineteenth-century studies at the College. The journal is fully peer-reviewed, is aggregated with NINES, and currently uses the Open Journals System, allowing free and open access to its contents. It is now a well-recognised and respected journal known for its exciting research and a leading example in the field of Open Access practice.

**The Centre for Nineteenth-Century Studies**

The Centre was first established in 1997 under the directorship of Professor Isobel Armstrong to bring together researchers in English, History of Art and History. It has since developed a reputation for its diverse events, including co-ordinating the innovative, intellectually imaginative London Seminar for Nineteenth-Century Studies, which has led the way in defining this important interdisciplinary field. In collaboration with the Institute of English Studies, it convenes a busy schedule of conferences and symposia on a diverse range of themes. It runs the successful annual Dickens Day and has provided opportunities for Postgraduate students to organise and run conferences and symposia. It also hosts the Birkbeck Forum for Nineteenth-Century Studies, which sees national and international speakers coming to Birkbeck throughout the year. The Forum was launched in January 2012 by Professor Andrew H. Miller, and has established a reputation for showcasing exciting and innovative nineteenth-century scholarship.

### The Position

The Centre wishes to appoint a postgraduate editorial intern in Academic Publishing Online to manage **19**, working with another postgraduate intern under the supervision of the journal’s Editor, Dr Carolyn Burdett, the Assistant Editor, David Gillott, and with the guidance of the Editorial Board. The one-year appointment is for 5 hours a week over 48 weeks, beginning on 1 May 2015. The appointee will be expected to participate fully in the day-to-day running of the journal and to manage the Centre’s website. Responsibilities include maintenance and resourcing of **19** and the Centre’s website; liaising with contributors; copy editing of essays and other submitted materials; promoting and publicizing the journal; and taking an active role in web publishing initiatives. The postholder will be supported and mentored by an intern already in post and, in turn, will mentor the next intern. There will also be Centre-focused activity, including curation of the Centre’s presence in social media and elsewhere, including help with blog initiatives; contributing to the archiving of the Centre’s work; and participation in initiatives with other postgraduate students working in the nineteenth century. Postholders will attend Centre meetings, and will be expected to be active participants and, where appropriate, helpers in the Centre’s programme of seminars, conferences and symposia.

### Eligibility

We invite applications from postgraduate research students in any of the Departments that participate in the activities of the Centre: English and Humanities; History of Art and Screen Media; and History, Classics and Archaeology. Applicants should expect to be enrolled as students at Birkbeck until August 2016.

### Selection Criteria

**Essential**

* Research interests in Nineteenth-Century Studies
* Organizational and clerical skills
* Independence and initiative

**Desirable but NOT essential**

* Involvement in the activities of the Centre for Nineteenth-Century Studies or in the organization of research activities such as Reading Groups, Seminars or Conferences
* Web authoring and design skills
* Experience in electronic publishing
* Editing experience

### Remuneration

Grade 6; spinal point 26: £16.95 per hour.

### Application

Please email a letter of application and CV together with the name of your supervisor, from whom we will require a reference, to Dr Carolyn Burdett (c.burdett@bbk.ac.uk) and Dr Luisa Cale (l.cale@bbk.ac.uk) in the School of Arts by 5.00pm on Monday 4 May 2015. Shortlisted candidates will be interviewed shortly thereafter (date tbc)

Please direct any enquiries to Dr Carolyn Burdett in the Department of English and Humanities (c.burdett@bbk.ac.uk).